



Apply Online for a Retirement Plan Loan

If your employer allows online loans from your ICMA-RC administered retirement plan, applying is quick, convenient, paperless **and** secure.

Step 1 – Test Different Loans

- Log into your account — www.icmarc.org/login
- Go to the **Manage My Account** tab
- Select the **Loans** menu item
- Select **Model New Loan**
- Follow the instructions to obtain loan interest rate, fees, amount and repayment information

Step 2 – Apply for a Loan

- Select **Apply for Loan** option to submit your loan request*
- Your loan check will generally be mailed the next business day**

A retirement plan loan has potential pluses and minuses. Before you apply for a loan, consider reviewing our [Retirement Plan Loan Checklist](#).

QUESTIONS? WANT TO LEARN MORE?

Contact ICMA-RC Investor Services at 800-669-7400.

* If your employer has not adopted Online Loans, you will not see the "Apply for Loan" option but you may request a Direct Loan Application by calling ICMA-RC Investor Services at 800-669-7400.

** Married 401 plan participants may need to first submit a signed spousal waiver form notarized or witnessed by their employer.

