



Community Development Division  
 268 Lawrence St.  
 Marietta, GA 30060  
 770-794-5437

## Housing Rehabilitation Application

June 2023

### OFFICE USE ONLY

IDIS # \_\_\_\_\_

Application Received Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Initial Approval Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Final Approval Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

The information submitted on this application will be used to evaluate the applicant's eligibility for assistance under the City of Marietta Housing Rehabilitation. Information obtained in this application will remain confidential and will not be disclosed to any outside agency without the applicant's consent, except for purposes of verification of income or employment and to financial institutions for verification of information as required and permitted by law. Your application may be delayed or rejected if the information requested is not received.

Through Community Development Block Grant funding, the City of Marietta provides the Housing Rehabilitation Program, which offers rehabilitation assistance to homeowners in the City of Marietta based on the availability of funds, household income-(within the current federal Income Limits for Cobb County), the requests of the homeowner and the conditions of the home. The Housing Rehabilitation Program is designed to assist low-to-moderate income homeowners with repairs/rehabilitation that are imminent health/safety threats, deferred maintenance problems or code violations.

Depending on income level, age, disability and housing needs, you may qualify for a one-time grant of up to \$15,000, a 20-year deferred loan, or a 5-year deferred loan for lead-based paint and asbestos removal. After reviewing your completed application, the Community Development Manager will assess all documents, and determine which levels of assistance you may qualify for.

### **CDBG MAXIMUM HOUSEHOLD INCOME LIMITS [COBB COUNTY, GEORGIA]**

**FY2023 Income Limits**

**Effective: June 15, 2023**

Family/Household Size	Extremely Low 30%	Very Low Income 50%	Low Income 80%
1	\$21,500	\$35,750	\$57,200
2	\$24,550	\$40,850	\$65,350
3	\$27,600	\$45,950	\$73,500
4	\$30,650	\$51,050	\$81,650
5	\$33,150	\$55,150	\$88,200
6	\$35,600	\$59,250	\$94,750
7	\$38,050	\$63,350	\$101,250
8	\$40,500	\$67,400	\$107,800

\*Source: U.S. Department of Housing & Urban Development [HUD] Extremely Low Income = <30% of Median Household Income  
 Very Low Income = 50%-80% of Median Household Income; Low Income = 50% - 80% of Median Household Income



*Participants will not be discriminated based on race, color, religion, disability, sex, familial status or national origin.*

## Applicant Information

### Applicant:

Name:		
Address:		
City:	State:	Zip:
Phone:	Birthdate:	
Email:		
<b>Marital Status</b> <input type="checkbox"/> Single <input type="checkbox"/> Separated <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced		

### Co-Applicant:

Name:		
Address:		
City:	State:	Zip:
Phone:	Birthdate:	
Email:		
<b>Marital Status</b> <input type="checkbox"/> Single <input type="checkbox"/> Separated <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced		

<b>Race or National Origin: (Check one box below)</b>		
<input type="checkbox"/> American Indian or Alaska Native	<input type="checkbox"/> Native Hawaiian or Other Pacific Islander	<input type="checkbox"/> Multi-Race (please specify) _____
<input type="checkbox"/> Asian	<input type="checkbox"/> White	<input type="checkbox"/> I do not wish to furnish this information
<input type="checkbox"/> Black or African American	<input type="checkbox"/> Other Single Race	
<b>Ethnicity: (Check box →)</b>	<input type="checkbox"/> Hispanic <input type="checkbox"/> Not Hispanic	

### Other

**Occupants: (other than applicants above)**

**Total Number of persons in household:** \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Birthdate: \_\_\_\_\_

What year was your home built?: _____
How long have you lived in the home? _____
Estimated Value: _____

## Employment Information

**Applicant:** **Self Employed**

Employer:	
Supervisor:	
Address:	
City:	State:
Phone:	Position:
Hrs/wk:	Rate of Pay:
Start Date:	

**Co-Applciant:** **Self Employed**

Employer:	
Supervisor:	
Address:	
City:	State:
Phone:	Position:
Hrs/wk:	Rate of Pay:
Start Date:	

**If employed in the current position for less than two years or if currently employed in more than one position, complete the following:**

**Applicant:** **Self Employed**

Employer:	
Supervisor:	
Address:	
City:	State:
Phone:	Position:
Hrs/wk:	Rate of Pay:
Start Date/ End Date:	

**Co-Applciant:** **Self Employed**

Employer:	
Supervisor:	
Address:	
City:	State:
Phone:	Position:
Hrs/wk:	Rate of Pay:
Start Date/ End Date:	

## Income Verification

Household MONTHLY Income (only fill in income that applies to your household)

INCOME:	Applicant	Co-Applicant (if applicable)	Occupant (if applicable)
Wages			
Overtime			
Bonuses/tips			
Part-time Seasonal			
Dividends			
Interest			
Investment Earnings			
Retirement Pension			
Social Security benefits			
Disability			
VA benefits			
Unemployment Compensation			
Alimony			
Child Support			
Other			
<b>Total</b>			

Total monthly household income \$ \_\_\_\_\_ x 12 months = \$ \_\_\_\_\_

### **LIABILITIES**

List outstanding mortgage debts and any other debts that are secured by your property.

TYPE	CREDITOR'S NAME	MONTHLY PAYMENT	UNPAID BALANCE	DUE DATE
First Mortgage				
Other Lien Secured By Property (Second Mortgage)				

1. Do you have any outstanding, unpaid **Liens** or **Judgments**? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes please list the Amount (if applicable) \$ \_\_\_\_\_

2. In the past 7 years, have you been declared bankrupt? \_\_\_\_\_ Yes \_\_\_\_\_ No

3. Are you a party involved in a law suit? \_\_\_\_\_ Yes \_\_\_\_\_ No

**If yes answer is given to any question below, please explain on an attached sheet**

<b>ASSETS</b>			
<b>TYPE</b>	<b>CASH VALUE</b>	<b>ANNUAL INCOME FROM ASSETS</b>	<b>BANK NAME</b>
Checking Accounts			
Savings Accounts			
Credit Union Accounts			
Stocks/Bonds			
Life Insurance			
Other (i.e. rental property)			

**\*\* Applicant cash assets (not including retirement) must be below \$10,000**

### Housing Concerns

Please check off all items that you would like us to address/inspect:

<input type="checkbox"/> Roof	<input type="checkbox"/> Water Heater	<input type="checkbox"/> Flooring
<input type="checkbox"/> Gutters	<input type="checkbox"/> Plumbing	<input type="checkbox"/> Steps/Decking
<input type="checkbox"/> HVAC	<input type="checkbox"/> Electrical	<input type="checkbox"/> Accessibility
Other (Please Explain):		

### Applicant Certification

I/We certify that the information provided in this pre-application is true and correct as of the date set forth opposite my/our signature(s) on this application

All household members 18 years and over to sign below

\_\_\_\_\_

*(applicant signature)*

\_\_\_\_\_

*(date)*

\_\_\_\_\_

*(co-applicant/ occupants signature)*

\_\_\_\_\_

*(date)*

# What to Submit With Your Application

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## CHECKLIST

\_\_\_\_\_ 1. Collect the following information:

*(All documentation is strictly confidential and will only be used for the purpose of verifying household income. Note: Lenders will require similar information.)*

- \_\_\_\_\_ a. Driver's License (or other government issued ID)
- \_\_\_\_\_ b. Current pay stubs that reflect the previous 2 months of employment **OR**
- \_\_\_\_\_ c. Income Tax Returns for the last 2 years including W2's or IRS Transcripts  
*(only if self-employed or not submitting other forms of income verification)*
- \_\_\_\_\_ d. Current Social Security statements *(if applicable)*
- \_\_\_\_\_ e. Disability benefit statements *(if applicable)*
- \_\_\_\_\_ f. Pension statement/checks *(if applicable)*
- \_\_\_\_\_ g. Evidence of child support or alimony, *(if applicable)*
- \_\_\_\_\_ h. Bankruptcy discharge papers *(if applicable)*
- \_\_\_\_\_ i. Warranty Deed
- \_\_\_\_\_ j. Proof of current mortgage balance (most recent mortgage statement)
- \_\_\_\_\_ k. Proof of current homeowner's insurance policy
- \_\_\_\_\_ l. Two most recent bank account statements for all bank accounts

\_\_\_\_\_ 2. Mail or hand-deliver the application and supporting documentation to:

City of Marietta Community Development  
Attn: Community Development Manager  
268 Lawrence St.,  
Marietta, GA 30060

\_\_\_\_\_ 3. Call and Make an application appointment with the Community Development Manager

770-794-5437