

# **46<sup>th</sup> Annual HarvestFest 2023 Arts & Crafts Exhibitor Application**

## **ABOUT THE SHOW**

HarvestFest is an annual festival held each October in Glover Park at Historic Marietta Square. The festival includes the HarvestFest Arts & Crafts Show, Touch-A-Truck, Scarecrows In The Square, Costume Contest and Halloween Happenings kid's festival.

## **APPLICATION PROCEDURES AND FEES**

- Applications are for HarvestFest vendor exhibitors of **handmade** arts & crafts.
- Exhibitors must complete, sign and return applications by the **September 15<sup>th</sup> deadline**.
- Payment for booth space is due at the time application is submitted. Enclose booth fee with check made payable to City of Marietta or provide eligible credit card information. Credit charge will show on your statement as a charge to Marietta Board of Lights and Water. Application fees will be processed at the time of applicant acceptance.
- Choose exhibitor category and booth size.
- Submit four photos, no slides, to your application. Digital computer copies are acceptable. Photos should show an overview of the display, one showing you at work and your studio/work area and two of your art/craft. Please format/cut your pictures to fit in the appropriate spaces on the application. All previous participants are required to send photos as well.
- Exhibitors submitting applications for food items must provide a cottage food license with documents.
- Exhibitor applications are sent to the jury committee for consideration of acceptance into the festival. The jury holds the right to reject applicants where work is not deemed suitable for the show.
- Accepted applicants will receive notification of acceptance when payment is processed. Booth numbers and event instructions will be sent to accepted applicants the week of October 2<sup>nd</sup>.
- Withdrawals should be made in writing and must be received by September 29<sup>th</sup> to be eligible for a refund.

## **GENERAL PARTICIPANT INFORMATION**

- **All work must be made and displayed by the artist.** No preformed ceramics, imports or wholesale items for resale!
- Participants must provide their own tables, tents, etc. for their booth set up. Booths must be weighted down.
- Load-in and set-up is Saturday morning 5:30 AM-8:30 AM. Break-down and load-out is 5:30 PM-7:00 PM.
- All displays must be set up and all cars removed from the festival area by 8:30 AM on Saturday. For the safety of the shoppers and exhibitors, vehicles may not be brought into the festival area until the end of the show. Anyone not following these instructions will not be allowed in the show again.
- Exhibitors are responsible for collecting and paying Georgia taxes and any other taxes. Collecting names for a mailing list is permitted.
- A signed application constitutes a commitment by the exhibitor to participate and follow all festival rules.

*\*MPRD reserves the right to reject or remove from the show any work it considers unsuitable. All photos become the property of Marietta Parks, Recreation and Facilities.*

## **EXHIBITOR CATEGORIES**

Accessories | Artwork | Artists Prints | Clay, functional & nonfunctional | Clothing | Dolls | Fabric: sewing, quilting, crochet, knitting, painted, needle work | Fiber | Floral | Furniture, finished & unfinished | Wood, finished & unfinished | Games/Toys | Glass | Jewelry: beads, clay, fabric, glass, leather, metals, paper, wood | Leather | Metal | Miscellaneous | Musical | Paper | Photography

## **APPLICATION EMAIL AND MAILING ADDRESS – Application Deadline is September 15<sup>th</sup>**

Email application with credit card payment to [ezillweger@mariettaga.gov](mailto:ezillweger@mariettaga.gov) or mail application with check payable to:

City of Marietta

Parks, Recreation & Facilities Department

PO Box 609

Marietta, GA 30061-0609

# 46<sup>th</sup> Annual HarvestFest 2023 Market Exhibitor Application

Application Deadline is September 15<sup>th</sup>.

EXHIBITOR NAME \_\_\_\_\_

(exhibitor must be artist/crafter)

BUSINESS NAME \_\_\_\_\_

HOME OR CELL PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_ WEBSITE \_\_\_\_\_

ARTS & CRAFTS CATEGORY \_\_\_\_\_

Describe items to be sold and the price range \_\_\_\_\_

BOOTH FEES 10x10 - \$100 [ ] 10x20 - \$200 [ ] Electricity - \$50 [ ] Booth fee is due with application.

Number of Marietta shows you have participated in? First show [ ] 2 to 8 shows [ ] 9 or more shows [ ]

Special Needs or Requests:

**Waiver:** The exhibitor will indemnify and save harmless the City of Marietta and/or the Marietta Parks, Recreation and Facilities Department from and against all claims, damages, actions, judgments, decrees, penalties, and/or liability and expenses in connection with loss of life, bodily and/or personal injury, and/or damaged property arising out of or from the use and occupancy by the Exhibitor of the premises or any part thereof. The Exhibitor also agrees to hold the City of Marietta and the Marietta Parks and Recreation Department harm-less and not responsible whatsoever for loss, theft, burglary, robbery and damage to property of any kind, including equipment, supplies, prizes, merchandise, exhibits, etc., of the Exhibitor or any of its agents, invitees, etc. The signed application constitutes a contract to follow all the rules and regulations and is a commitment to participate personally if accepted. Any photos submitted become the property of the Parks and Recreation Department. By signing the application, you agree to allow the department to give your email or phone number to the public, unless otherwise noted. Your signature below indicates that you understand and accept all the rules and regulations stated in the application information.

**\*APPROVAL OF THIS APPLICATION MAY BE WITHDRAWN AT ANY TIME TO COMPLY WITH HEALTH DEPARTMENT OR LOCAL CITY REQUIREMENTS RELATED TO COVID-19.**

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

BOOTH PARTNER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**FOR OFFICE USE ONLY – HARVESTFEST**

Date Received \_\_\_\_\_ Amount Paid \$ \_\_\_\_\_

Date Processed \_\_\_\_\_ PF# \_\_\_\_\_

**PAYMENT** MasterCard [ ] Visa [ ] Discover [ ] Check [ ] (Checks payable to City of Marietta)

Name as it appears on card: \_\_\_\_\_ Exp Date \_\_\_\_\_

Card # \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ 3-digit security code \_\_\_\_\_

Mailing Address \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Cardholder Signature \_\_\_\_\_

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### **BOOTH PHOTO DISPLAY SHEET**

All photos must fit on this page.

Exhibitor name: \_\_\_\_\_

Category: \_\_\_\_\_ Sub Category: \_\_\_\_\_

Booth Set-Up Photo

You working in your studio

Art or Craft

Art or Craft