



Final Plat Checklist

Final plats shall conform substantially to the **preliminary plat or detailed plan**, as approved. If desired by the applicant, the final plat may constitute only a portion of an approved preliminary plat or detailed plan provided that such portion conforms to all requirements of these obligations.

Applicant shall submit 4 copies of plat for review to the Planning & Zoning Department within 12 months of approval of the preliminary plat. **Include a check in the amount of \$25 payable to City of Marietta.** The plat shall include, but is not limited to, the following information:

1. ___ Name, address & phone number of developer/owner
2. ___ Name, address & phone number on engineer/surveyor
3. ___ Title, graphic scale, north arrow and date
4. ___ Vicinity map
5. ___ Names of streets on and adjacent to the tract
6. ___ Zoning district and bulk and area regulations
7. ___ Zoning stipulations and variances
8. ___ Purpose statement
9. ___ Boundary lines, bearings, and distances
10. ___ Numbers identifying each block, lot, or site
11. ___ Purpose for which sites, other than residential lots, are dedicated or planned
12. ___ Setback lines (on each lot): Front: Rear: Minor Side: Major Side:
13. ___ Verify for accuracy - Lot sizes, Lot Width, Density
14. ___ Adjoining property owners and/or subdivision names with zoning designation(s)
15. ___ Notation stating that "No more than 5% of all the homes within the residential development shall be allowed to be renter occupied at any time" if applicable
16. ___ Detailed Plan approved (if applicable)
17. ___ Street Name Agreement approved (for private streets)
18. ___ Certification of title showing applicant is the landowner
19. ___ The following signature endorsements are required on the plat:

"It is hereby certified that this plat is true and correct prepared from an actual survey of the property made under my supervision on the ground.

"Registered Land Surveyor"

"Surveyor Number"



Department of Planning and Zoning
205 Lawrence Street
Marietta, Georgia 30060
Brian Binzer, AICP, Director

“The owner of the land shown on this plat and whose name is subscribed hereto and who in person or through duly authorized agent acknowledges that this plat was made from an actual survey and dedicates the use to the public forever of all alleys, streets and other public places thereon shown for the purpose and consideration therein.

“Name of Owner”

“Date”

“This plat has been approved by the Mayor and Council of Marietta, Georgia. Furthermore the Mayor and Council accepts all dedicated right-of-way, public streets, public places and public utility easements for maintenance.

“Mayor”

“Date”

“The undersigned, as Public Works Director of the City of Marietta, Georgia, hereby approves this plat for the recording of same in the Office of the Clerk of the Superior Court of Cobb County,

“Public Works Director”

“Date”

“City of Marietta”

“The undersigned, as Planning and Zoning Director of the City of Marietta, Georgia, hereby approves this plat for the recording of same in the Office of the Clerk of the Superior Court of Cobb County,

“Planning and Zoning Director”

“Date”

“City of Marietta, Georgia”