

**MARIETTA HISTORIC BOARD OF REVIEW  
CERTIFICATE OF APPROVAL APPLICATION FOR SIGNS & AWNINGS**

Date: \_\_\_\_\_ Applicant: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address of Project Location: \_\_\_\_\_

Applicant's mailing address: \_\_\_\_\_

Applicant's phone number: \_\_\_\_\_

*(Certificates of Approval are granted in accordance with the Marietta Comprehensive Development Code, Article 7-8-8, Historic District of the City of Marietta.)*

Certificate of Approval is sought for **(brief description)**: \_\_\_\_\_

Estimated Completion Date: \_\_\_\_\_

**Please provide with your application:**

**Materials:**

- \_\_\_\_\_ Photos or sketches of existing building (20 copies)
- \_\_\_\_\_ Sketches of proposed sign or awning (20 copies)
- \_\_\_\_\_ Paint chips/swatches of proposed color (20 copies)
- \_\_\_\_\_ Fabric samples of proposed awning (20 copies)

**Information/Measurements:**

\_\_\_\_\_ Dimensions of building face: \_\_\_\_\_ ft. by \_\_\_\_\_ ft.

\_\_\_\_\_ Dimensions of proposed sign or awning: \_\_\_\_\_ ft. by \_\_\_\_\_ ft.

To be installed:

\_\_\_\_\_ Flat on façade

\_\_\_\_\_ Beside door

\_\_\_\_\_ At right angle

\_\_\_\_\_ Above door/window

\_\_\_\_\_ Other: \_\_\_\_\_

\_\_\_\_\_ For awnings, canopies, or projecting signs, please indicate the distance between the base and the ground (clearance): \_\_\_\_\_ ft.

Property Owner's Name \_\_\_\_\_

Property Owner's Signature \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Return to: Sandra Lloyd, 205 Lawrence Street, Marietta, 30060 ph: 770-794-5669**

**E-mail: [slloyd@mariettaga.gov](mailto:slloyd@mariettaga.gov)**

**CERTIFICATE OF APPROVAL**

(To be completed by Historic Board)

**Action of Historic Board of Review:**

**APPROVED**

**DENIED**

**Variance or Stipulation:** \_\_\_\_\_

Chairman: \_\_\_\_\_

Date Approved: \_\_\_\_\_