



City of Marietta

205 Lawrence Street
Post Office Box 609
Marietta, Georgia 30061

Meeting Minutes BOARD OF LIGHTS AND WATER

R. Steve Tumlin, Jr., Chairman
Alice Summerour, Vice Chairperson
Grif Chalfant, Council Member
Terry G. Lee, Resident Member
Bruce E. Coyle, Resident Member
Charles L. "Chuck" George, Resident Member
Harlon D. Crimm, Non-Resident Member

Wednesday, January 12, 2011

12:00 PM

City Council Chambers

Presiding: R. Steve Tumlin

Present: Bruce E. Coyle, Alice Summerour, Harlon D. Crimm, R. Steve Tumlin, Terry G. Lee, and Charles George, Grif Chalfant

Also Present:

Kevin Moore, Board Attorney
Robert Lewis, General Manager
William Bruton, City Manager
Stephanie Guy, Board Clerk

CALL TO ORDER AND ROLL CALL:

Chairman R. Steve Tumlin called the meeting to order at 12:05 p.m.

I. MINUTES:

20101369 Regular Meeting - December 6, 2010

Review and approval of the December 6, 2010 regular meeting minutes.

The motion was made by Board member Summerour, seconded by Board member Lee, that this matter be Approved. The motion carried by the following vote:

Vote: 7 – 0 – 0

Approved

II. APPOINTMENTS/PRESENTATIONS:

III. SCHEDULED APPEARANCES:

IV. BLW OPERATING DEPARTMENTS:

Business Analysis:

20110028 Deposits into the Municipal Competitive Trust

Motion to authorize the BLW General Manager and City Manager to execute the revised election form to provide for the additional disbursement of \$946,503 per month or an annual total of \$11,358,031 into Marietta's Flexible Operating Account, Intermediate Term Portfolio, and to direct MEAG to assign these payments accordingly.

The motion was made by Board member Crimm, seconded by Board member George, that this matter be Approved. The motion carried by the following vote:

Vote: 7 – 0 – 0

Approved

Customer Care:**Electrical:****Marketing:****20100877 Board Strategic Business Plan 2010, Deliverable 6C, Customer Surveys**

Deliverable for BLW Board Strategic Business Plan 2010, Goal C, Management will develop and implement customer surveys, focus groups, and saturation surveys in order to develop new marketing programs or refine existing programs.

Reported

20101289 Board Strategic Business Plan 2010/ Objective 6B

Deliverable for the BLW Board Strategic Business Plan 2010, Objective 6B, Management will advise the Board of important information on MBLW's competitors, their target markets, product/ service offerings, cost structure, strategies and performance.

Reported

Water & Sewer:**20110022 Fairground Street at South 120 Loop**

Motion to approve the completion of the prescribed work, execution of the appropriate Board Resolution, and authorize payment to Unity Construction, Inc., in the amount of \$156,271.27 for all costs that they have incurred in the replacement of 16-inch water pipe on Fairground Street south of South Marietta Parkway.

The motion was made by Board member Coyle, seconded by Board member Lee, that this matter be Approved. The motion carried by the following vote:

Vote: 7 – 0 – 0

Approved

V. CENTRALIZED SUPPORT:**Finance:****20101375 BLW Finance Reports**

Review of the Finance reports for December 2010.

Reported

20101292 Year-end Reserves

Report on BLW year-end reserves projections.

Reported

Management Information Systems:**VI. COMMITTEE REPORTS:****VII. CHAIRPERSON'S REPORT:****20110030 Election of Board Vice Chair**

Discussion and motion for election of a 2011 Vice Chair for the Marietta Board of Lights and Water.

Motion to nominate Alice Summerour for the 2011 Vice Chair of the Marietta Board of Lights and Water.

No other nominations were made.

The nomination was made by Board member Coyle, seconded by Board member Lee. The appointment of Alice Summerour as Board Vice Chair was unanimously approved.

20101371 BLW Board Strategic Business Plan 2010/ Objective 3A

The Board will provide the General Manager with an annual performance review.

Chairman Tumlin asked that the Board and City Council provide any comments or suggestions to the City Manager regarding the General Managers performance review. A meeting will be set at a later date to review the comments submitted with the General Manager.

VIII. GENERAL MANAGER'S REPORT:**20101294 BLW Board Strategic Business Plan 2010/ Objective 1C**

Deliverable for BLW Board Strategic Business Plan 2010, Objective 1C, The Board will measure progress of the Strategic Plan and will report its findings and recommendations to the City Council annually.

Reported

20101372 BLW Board of Director's Policies

Review and evaluation of the Board's written policies.

Reported

IX. OTHER BUSINESS:

X. UNSCHEDULED APPEARANCES:

XI. EXECUTIVE SESSION (at the Board's discretion):

20101370 Executive Session

Executive Session to discuss personnel, legal and/or real estate matters.

Not Held

ADJOURNMENT:

The meeting was adjourned at 12:56 p.m.

Approved by City Council:

Date: January 12, 2011

R. Steve Tumlin, Mayor

Attest: _____
Stephanie Guy, City Clerk

Approved by Board of Lights and Water:

Date: _____

R. Steve Tumlin, Chairman

Attest: _____
Stephanie Guy, Board Clerk