



**TAX DIVISION**

205 Lawrence Street  
Marietta, Georgia 30060

P. O. Box 609  
Marietta, GA 30061-0609

Phone (77) 794-5680

Fax (770) 794-5685

<http://www.mariettaga.gov>

**City of Marietta Affidavit for Homestead Exemption  
Where Property is Owned by a Trust**

I do hereby swear or affirm that the information and statements contained herein are true and correct to the best of my knowledge. This Affidavit is submitted in support of my request that the City of Marietta Tax Office grant a **Homestead Exemption** to me as the applicant and beneficiary of the trust for the property located at:

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City)

\_\_\_\_\_  
(Zip)

The above described property is currently owned or title vested in \_\_\_\_\_  
(Name of Trust)

\_\_\_\_\_ as evidenced by a certain deed recorded in  
Cobb County Superior Court, Deed Book \_\_\_\_\_, Page \_\_\_\_\_, dated \_\_\_\_\_.

I, **the applicant, am the beneficiary** of the above named Trust and the party legally entitled to receive the Homestead Exemption for the above described property. **I resided at the above described property on January 1** of the year for which this application is made and **declare this to be my legal domicile**.

I understand Homestead Exemption will be granted or denied based on the statements contained herein and those on the **CITY OF MARIETTA HOMESTEAD EXEMPTION APPLICATION**. I further understand that, by law, the *Tax Office must be notified* in the event that the individual(s) who qualified for this exemption becomes deceased, no longer resides at or owns the subject property or otherwise becomes ineligible for the Homestead Exemption. If any of the information changes, I will inform the City of Marietta Tax Office in writing of the change in the year the change occurs.

I declare that I do not receive a Homestead Exemption on any other property in Georgia or in any other state either individually or by virtue of a trust. I declare under penalty of perjury and other penalties of state and local laws that I am eligible to claim the local Homestead Exemption available to homeowners.

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**I do hereby swear or affirm under penalty of law that this information is true and correct to the best of my knowledge. (Note: the making of false and/or fraudulent statements may subject one to criminal prosecution under applicable provisions of Georgia law, including but not limited to O.C.G.A. 16-10-20, which upon conviction carries a fine of not more than \$1,000 or imprisonment of one to five years, or both.)**

Applicant's signature \_\_\_\_\_

Date \_\_\_\_\_

Notary Public \_\_\_\_\_

My Commission Expires: \_\_\_\_\_



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### **RE: Instructions on filing for a Homestead Exemptions for Property in a Trust**

In order to apply for or receive basic **Homestead Exemption** on property titled in the **name of a Trust**, a Homestead Exemption application with a Sworn Affidavit must be submitted to the City of Marietta Tax Office by April 1 of the taxable year. Applications can be accepted by mail or in person. However, if you mail the form, we recommend you send a self-addressed, stamped envelope if you wish to receive a signed copy as proof of receipt. *(If you mail the form and we do not receive it, you will not be granted the exemption.)*

The name of the trust must appear on the **deed** to the property. The applicant must be an **individual** who is the beneficiary of the Trust and must occupy and claim the property as their legal residence on January 1 to be eligible for any Homestead Exemption for that tax year. If there are current exemptions, they must be reapplied for under the Trust name.

In addition to the basic Homestead Exemption, homeowners who are **disabled veterans** or the **un-remarried surviving spouse**, the **un-remarried surviving spouse of a firefighter or peace officer** killed in the line of duty, **age 62** or older, or **100% disabled** may qualify for other exemptions.

All applicants must be legal residents or have legal authorization from the U.S. Immigration and Naturalization Service to qualify for exemptions.

An exemption form is enclosed for your filing convenience. Be sure to complete all of the information that applies to you. ***The deadline for filing for the current year exemption is April 1.*** Even if you qualify for any or all of the exemptions, you will not receive the exemptions for that year *if you do not meet the deadline.*

Our office hours are Monday through Friday from 8:00 a.m. to 5:00 p.m. We are located on the first floor of Marietta City Hall, 205 Lawrence Street and can be reached by phone at 770-794-5680.

You must also file for an exemption with Cobb County Tax Commissioner's Office.

*All returns (change of ownership) must be filed with the Cobb County Tax Commissioners Office,  
736 Whitlock Avenue, Suite 100, Marietta, Georgia, 770-528-8600.*