



Banner Permit Application

The Planning and Zoning Division will accept sign permit applications from individuals. The following information will be required in order to process a sign permit application per section 714 of the City Code of Marietta.

PART ONE: GENERAL INFORMATION

Applicant Name: Phone:
Business Name:
Address of Sign: Suite/Bldg:

PART TWO: BANNER INFORMATION

Is the proposed location within the Downtown Marietta Historic District? YES NO
Number of consecutive days banner is to be displayed 30 60
Starting Date Banner will be Displayed
Size of Banner x
Height of Wall on which Banner is placed ft.
Width of Wall on which Banner is placed ft.
Square footage of Wall in which Banner is placed sq.ft.
Which street will the banner face?
List all other signs located on the same wall:
Type: Size (sq. ft.): Location (street facing):

PART THREE: REQUIRED ATTACHMENTS

- Completed banner permit application.
Permit Fee: \$25.00 for a 30 day period / \$50 for a 60 day period
Photo or sketch of building face on which banner will be placed with notation showing the proposed location of the banner.
If applicable: Schematic Drawing of Inflatable, which includes total height of the device above the roof
Please see Page 2 for directions on how to submit applications.

PART FOUR: ACKNOWLEDGEMENT

I,
hereby affirm that the information supplied on this application is correct and if found to be incorrect that any permit issued pursuant to this application may be void. I further affirm that I will comply fully with the provisions of the sign code and any variances granted for the sign permits issued pursuant to the information contained in this application.

(Applicant's Signature) (Date)



PART FIVE: SUBMISSION OPTIONS

Banner Permit Applications may be submitted to the Planning and Zoning Division using one of the following methods:

➤ **IN PERSON:**

Applications will be accepted by bringing the completed application, required attachments, and appropriate fee to the following location:

**Planning & Zoning Office
2nd Floor
Marietta City Hall
205 Lawrence Street**

➤ **BY MAIL:**

Completed application, required attachments, and appropriate fee may be mailed to the following address:

**Jasmine Thornton or Robin Osindele
City of Marietta
Department of Development Services
P.O. Box 609
Marietta, GA 30061-0609**

➤ **ELECTRONICALLY:**

Applications will be accepted by emailing a completed application, required attachments, and completed [Bank Card Transaction Form](#) to the following:

jthornton@mariettaga.gov or rosindele@mariettaga.gov