

A-Frame Sign Permit Application

The Planning and Zoning Division will accept sign permit applications from individuals and may require up to 30 days to perform necessary analysis, make site visits, and make a decision on the application. The following information will be required in order to process a sign permit application per section 714 of the City Code of Marietta. Applications will not be accepted if they are not complete.

1. Permit is valid from date of issuance to the end of the current calendar year and must be renewed every year.
2. Annual fee is \$25
3. Proof of liability insurance identifying the City of Marietta as an additional insured for a minimum of \$1,000,000.00
4. Only one A-frame sign per commercial use is permitted and may only be displayed during the advertising entity's business hours.
5. Sign is limited to 10 square feet in area and 4 feet in height.
6. The location of the sign may not be more than ten (10) feet from the primary entrance of the establishment. There must be an unobstructed four (4) foot travel lane along the sidewalk and the sign shall not impede or obscure pedestrian travel.
7. The sign must be adequately weighted.
8. Any sign that does not have a valid permit or is found to be in non-compliance with its application will be removed by the City of Marietta.

Required Materials for Permitting of Sidewalk Signs:

- Completed sidewalk sign permit application and Release & Indemnity Agreement
- \$25 Annual Fee
- Copy of Business License for business operating at location.
- Proof of insurance is required, such insurance must include a one million dollar liability insurance policy naming the City of Marietta as co-insured entity.
- Sign Elevation Plan/photographs in color, noting building materials to be used and all relevant dimensions. Anchoring method or overall weight of sign must be clearly marked on plan.
- A Site/Survey Plan showing the sign's exact position in relation to nearby buildings, structures and streets. Distance to curb, establishment entrance, and pedestrian clearance must be clearly indicated.

CONTACTS:

Planning & Zoning Division

Shelby Little: (770) 794-5671
Jasmine Chatman: (770) 794-5631

Application continues on following page



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Permit # _____

PART ONE: GENERAL INFORMATION

Name of Tenant/Business/Project: _____

Address: _____ Suite/Bldg: _____

Phone: _____

Name of Property Owner _____

Address: _____

Phone: _____

Name of Sign Owner (if different from property owner): _____

Address: _____

Phone: _____

PART TWO: SIGN DATA

Square footage of sign face (copy area) _____ sq.ft.

Height of sign structure _____ ft.

Distance from sign to entrance of establishment _____ ft.

ACKNOWLEDGEMENT

I, _____,
(Applicant's Name)

hereby affirm that the information supplied on this application is correct and if found to be incorrect that any permit issued pursuant to this application may be void. I further affirm that I will comply fully with the provisions of the sign code and any variances granted for the sign permits issued pursuant to the information contained in this application. I fully understand that the City Manager or designee is authorized to remove the sign without prior notice and without cause and within the sole discretion of the City of Marietta.

_____,
(Applicant's Signature)

_____,
(Date)



Release & Indemnity Agreement
Between City of Marietta and A-Frame Sign Permittee

In consideration and as a condition of the City of Marietta issuing to Permittee that certain A-Frame Sign Permit No. _____, submitted to the Planning & Zoning Division on _____ (the "Permit"), to allow Permittee the opportunity to use a portion of that certain sidewalk in the manner described in the Permit, Permittee does hereby agree to all of the following terms and conditions:

SECTION 1: Permittee agrees to and shall hold harmless, indemnify, and defend (with counsel acceptable to City) City and City's officers, employees, contractors, agents and representatives from and against any and all causes of action, claims, actions, demands, damages, losses, expenses, or liability, in law or equity, of any kind or nature whatsoever, including without limitation for injury or death to anyone or for any property damage, resulting from or related to any operation or activity undertaken pursuant to the Permit. The foregoing hold harmless and indemnity agreement shall apply in all cases regardless of whether there is any negligence or wrongdoing on the part of City, excepting only the sole and willful active misconduct of City, its officers, employees or agents.

Permittee also agrees that Permittee, its heirs, spouses, guardians, legal representatives, and assigns will not make a claim against, or sue, City of Marietta, its officers, agents or employees for injury, death or property damage arising from the negligence or other acts by the City of Marietta, its officers, agents or employees, or as a result of acts of third-parties, as a result of activities undertaken pursuant to the Permit.

Permittee hereby releases and discharges City of Marietta, its officers, agents and employees from all actions, claims or demands that Permittee, its heirs, guardians, legal representatives or assigns now have or may later have for injury, death or property damage resulting from activities undertaken pursuant to the Permit.

SECTION 2: Permittee agrees that it has acquired and shall maintain the policy(ies) of insurance required by City Ordinance Section 714.08(F)(8)(h).

SECTION 3: Permittee agrees to and shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local governments, including without limitation the Permit, in any activity Permittee undertakes or causes to be undertaken under or pursuant to the Permit.

SECTION 4: In the event that suit shall be brought by either party under this Agreement, the parties agree that venue shall be exclusively vested in the courts of Cobb County, Georgia.

APPROVED AS TO FORM:

City Attorney

"CITY"
CITY OF MARIETTA,

"PERMITTEE"

By _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____