

The DO & DON'T List



SINKS & DRAINS

- Do not pour liquid waste to floor drains, sinks, outdoor storm drains, or sewers. Apply messages at drains to tell people not to pour wastes down drains.
- Pour washwater into the mop sink - never out the door or into a gutter or storm drain.
- Dispose of mop water in a janitor/utility sink or other indoor sanitary drain, not the storm drain.
- Do not use bleach or disinfectant if there is a possibility that the rinse water could flow to a street, gutter, or storm drain.
- Shop sinks and floor drains should be connected to the sanitary sewers, not the storm sewers.

SPILLS

- Use a broom, vacuum, mechanical sweeper, and/or mop to clean parking lots and paved areas around your business instead of hosing down these areas.
- Stop any spill at the source, if possible. If it can enter a storm drain, block the flow of a spill with sandbags, absorbent, rags, or a pile of dirt. Sweep and dispose of used absorbent in the garbage (unless hazardous materials are involved). Do not hose down the area!
- Immediately contact management or your designated spill cleanup coordinator if there is a spill. Notify the proper authorities of all spills that enter the sewer system.

DUMPSTER

- Apply absorbent over any fluids spilled in the dumpster. Absorbent and fluid mixture will usually be disposed of when the dumpster is emptied.
- Keep dumpster lid closed to keep out rainwater. Replace damaged or missing lids as soon as possible.
- Never place liquid waste or leaky garbage bags into a dumpster. Leaking dumpsters should be reported to management and replaced by the dumpster leasing company.
- Dumpsters that need cleaned out should be reported to management. If you must wash down a dumpster, loading dock, or other outdoor surface for health reasons, use dry cleanup methods first, then rinse, collect water, and discharge to the sink or indoor floor drain.

INVENTORY & STORAGE

- Place all waste in containers that are clearly labeled, rigid, durable, water tight, rodent-proof, and compatible with the waste; if they leak they should be replaced or repaired.
- Keep your storage and work areas clean and well organized to reduce the chance of accidents, increase efficiency, and minimize leak/spill detection and reaction time.
- Keep the lids on containers stored outside tightly closed to keep the rainwater out and prevent leakage.
- Materials stored outside, such as barrels, containers, batteries, tires, etc., should be off the ground in an area where they will not be exposed to rainwater.