



Scott Everingham, Business License Manager
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Marietta, Georgia 30061-0609
Mayor's Office: (770) 794-5502
City Manager's Office: (770) 794-5507
City Clerk's Office: (770) 794-5526

Instructions and Information

Welcome to the City of Marietta.

We are delighted that you have come to the City of Marietta to conduct your business. Should you have need for any assistance, please call us at (770) 794-5520 because we want to be of assistance to you with all of your service needs in the City. Even though you may have already filed an application for your business license which is required prior to conducting your business in the City, you may need to contact other departments in the City for certain services. May we suggest the following for further assistance:

1. **Utilities, including Marietta Power** (770) 794-5150 Sherri Rashad, Supervisor
2. **Zoning Information** (770) 794-5440 Patsy Bryan or (770) 794-5670 Rusty Roth
3. Check the **Tree Protection Ordinance** before beginning any **Tree Removal**. (770) 794-5670 Rusty Roth
4. **Permits** for signs are required. (770) 794-5440 Patsy Bryan or (770) 794-5670 Rusty Roth
5. **Permits** for building construction, repairs, permits, air conditioning and heating inspection, building inspection, plumbing inspection. (770) 794-5659 Carol Jones
6. **Electrical inspection or permits** (770) 794-5647 Mike McAllister leave a voice mail message.
7. **Permits** and/or fingerprints for taxi cabs, alcoholic beverage managers, adult entertainment, massage parlors, pawnshops, and solicitors. (770) 794-5341 Janice Caylor, Marietta Police
8. **Certain permits are required** for any new signs or structural work done at your business site located in the City, the Downtown Marietta Development Authority (DMDA) or the Marietta Historical District. (770) 794-5502 Mary Ann Landers
If you are in the DMDA area, signs and structural changes must be approved by the DMDA prior to construction work being done in addition to other possible requirements from the City of Marietta.
9. Any monies owed the City for license fees, permit fees, utilities and taxes must be paid prior to the permit being released or the conduct of any work in the City being done. (770) 794-5520 Business License Office Division
(770) 528-5681 Property Tax Division
(770) 794-5150 Marietta Power Utilities, Sherri Rashad
10. Businesses involving **Hazardous Materials** must contact the Marietta Fire Department prior to your operation beginning in the City. (770) 794-5498 Fire Education
11. **New Construction or Renovation** done prior to a business occupying a new facility or building shall meet all code requirements for permits and licenses. **Certificate of Occupancy** shall be issued prior to the business beginning operation. (770) 794-5659 Carol Jones

Note: Each business shall be in compliance with all aspects of the Marietta City Code prior beginning operation in the City.
12. **Food Service or Restaurants** (770) 435-7815 Cobb County Environmental Health or (404) 656-3621 Georgia Department of Agriculture
13. **Personal Property Tax**
Please note that even though your business is located in the City of Marietta, by law, Cobb County is responsible for all tax assessments. (770) 528-3123 Cobb County Personal Property Division
14. **Transportation and Moving related businesses** (678) 413-8732 Department of Motor Vehicle Safety, Commercial Vehicle and Compliance Section

We look forward to being of service to you and assisting you with City of Marietta services.

*Notify this office of any change of address, ownership, firm name, or classification.